

MARK KRAUS

<http://www.imdb.com/name/nm2744822/>

14 Linley Avenue

Prospect SA 5082

mark.kraus61@gmail.com

Telephone: 0409 826 950

Date of Birth: 19/11/1961

Production Accountant - Financial Controller

EMPLOYMENT HISTORY

Television & Feature Film Production Credits:

2017	"The Nightingale"
2015	"Boys In The Trees"
2015	"Red Dog: True Blue"
2014	"Force Of Destiny"
2014	"Deadline Gallipoli" (Matchbox/NBC Universal)
2013	"Anzac Girls" (Screentime Australia)
2013	"Charlie's Country"
2013	"The Infinite Man"
2013	"The Rover" (1 st Assist Accountant)
2012	"One Eyed Girl"
2012	"The Babadook"
2011	"The King is Dead"
2010	"Red Dog"
2009	"Dragon Pearl" China Co-Production
2009	"Lucky Country"
2008	"My Tehran for Sale"
2008	"Broken Hill"
2007	"Beautiful"
2006	"Dr Plonk"
2005	"Ten Canoes"
2004	"Human Touch"
2003	"The Honourable Wally Norman"
2002	"Alexandra's Project"
2001	"The Tracker"
2000	"Shot of Love"

Other Production Credits:

Documentary:	"Coast", "Muriel Matters", "Sons & Mothers", "Life in Movement", "In a League of Their Own", "Connected by Light", "What the Future Sounded Like", "Balanda & The Bark Canoe", "Why Me" "Hearing James"
Short Films:	"The Palace", "The Kiss", "Swing", "My Last Ten Hours with You"
Digital Interactive:	"UsMob.com", "We Love a Sunburnt Country.com", "12 Canoes.com", "Wadu Matyidi"
Other TV Series:	"Race to London", "Danger 5", "Risking It All", "Is Your House Killing You"
Animation:	"Peleda" "Horace in Slow Motion – Series 2: "Horace in Slow Motion", "Figaro Pho"

Primary Responsibilities - Film

- Financial and Administrative Management of Accounts Dept
- Producer Offset – final certificate applications
- Cash flow preparation and monitoring
- Drawdown schedule preparation for contracting
- Cost Reporting
- Payroll and compliance management
- International Cast & Crew taxation compliance
- Creditor management
- Petty Cash management
- Audit Liaison

March 1995 – Sept 1999 Service to Youth Council Inc.
Position - Manager of Finance and Administration

Primary responsibilities

- Financial and administrative management
- Active member of senior management team
- Directly responsible to CEO and organisation Board of Management
- Future strategies/planning
- Financial management of new business development & setup
- Team leader of finance and administration department including training and professional development
- Payroll and Human Resource management
- Monthly balance sheet - divisional and consolidated
- Monthly statement of income and expenditure including departmental actual v budget analysis
- Monthly written narrative accompanying financial statements to the Board of Management
- Preparation of annual organisational budget
- Preparation of all departmental budgets ~ 20 project areas
- Cashflow forecast and management
- Preparation of published annual financial statements (including audit liaison)
- Organisational restructure of financial systems

Other Duties and Responsibilities

- Conflict management and creative problem solving
- Contribute to management/policy development
- Industrial relations
- Occupational Health, Safety and Welfare
- Fiduciary responsibility
- Responsible for workflow and time management of administration team
- Maintenance of asset registers
- Review and refine administration policy and procedure
- Forward budgeting for tenders

December 1991 - current **M A K Consultants (self-employed)**
Business and Taxation Consultant - film, music and arts/entertainment industry

Primary responsibilities

- Preparation of annual financial statements in compliance with taxation and other statutory requirements including ASIC
- Provision of business advice and consultancy services to interstate and local, professional and emerging musicians and members of the arts/entertainment industry
- Provision of auditing services
- Provision of administration and management advice
- Provision of effective record keeping and bookkeeping strategies music and arts/entertainment industry professionals
- Provision of training and development in all matters of financial and administration management pertinent to the music and arts/entertainment industry

May 1989 - December 1991 **de Leeuws - Chartered Accountants**
Position - Accountant/Office Manager

Primary responsibilities

- Preparation of financial statements and tax returns for clients
- Control of Bureau services (debtors and creditors)
- Training and development of administration staff
- Client liaison

July 1984 - May 1989 **Koutsouvelis Singh & Co – Wakefield Chartered Accountants**
Position - Accountant/Office Manager

Primary responsibilities

- Preparation of financial statements and tax returns for clients
- Control of Bureau services (debtors and creditors)
- Training and development of administration staff
- Client liaison

TERTIARY EDUCATION

1993-1994 Bachelor of Business - Royal Melbourne Institute of TAFE

Subjects completed

Taxation Practice	<i>High Distinction</i>
Taxation Procedures	<i>Distinction</i>
Taxation Fundamentals	<i>High Distinction</i>

1992-1993 Associate Diploma in Accounting - Adelaide Institute of TAFE

Subjects completed

Business Law 1	<i>Distinction</i>
Financial Accounting 2	<i>Distinction</i>
Financial Accounting 1	<i>P1</i>
Introductory Accounting	<i>Credit</i>
Communications 2	<i>P1</i>
Communications 1	<i>P1</i>

1973-1978 Matriculation - Blackfriars Priory School

OTHER TRAINING AND DEVELOPMENT

Current/Ongoing	Professional Development workshops
1997	Equal Opportunities Laws
1993 - 1995	Self Development for Leadership
1992	Train the Trainer

ADDITIONAL SKILLS

- Excellent written communication skills, from policy through to PR
- Public presentations - clear, concise and persuasive public speaker
- Effective negotiator
- Business plans, submissions, strategic planning
- Lateral thinker - creative solutions to ordinary and not - so - ordinary challenges
- Broad working knowledge of commercial business practices
- Demonstrated ability in the following computer software systems

Integrated Accounting Software

- mydaEs, Eclipse, MYOB, Handisoft, Exogen, CDS, Solution 6

Business Software

- Microsoft Office Suite (Excel, Word, Outlook)

Professional Memberships and Network Representations

- Treasurer for the SA Music Industry Association - 1994 to 1997
- Member of APRA
- Member of the peer assessment panel for Arts SA - 1995 to 1996

SUMMARY INFORMATION/KEY POINTS

- Up to date and active knowledge, skills and experience in all areas of finance and taxation requirements
- Responsible and accountable decision maker
- Effective and fluid change management
- Self-motivated and self-sustaining
- Possess high integrity and the desire to achieve the best for myself and others

INTERESTS

- Music
- Sound Engineer/Music Producer
- Saxophone
- Dance
- Theatre
- Cinema
- Visual Arts
- Hiking
- Travel
- Gardening

REFEREES

Anni Browning

Completion Guarantor - Film Finances Inc.

anni@filmfinances.com.au

<http://www.imdb.com/name/nm0115146/>

Phone: +61 (02) 8353 2600

Rolf deHeer

Producer/Director/Writer – Vertigo Productions Pty Ltd

rolfdeheer@gmail.com

<http://www.imdb.com/name/nm0208854/>

Paul Ranford

Line Producer

pranford@mac.com

<http://www.imdb.com/name/nm0710014>

Nelson Woss

Producer – Woss Group Films Pty Ltd

nwoss@mac.com

<http://www.imdb.com/name/nm0941837/>

Bryce Menzies

Partner - Marshalls & Dent Lawyers

bmenzies@mdlaw.com.au

<http://www.imdb.com/name/nm0579985/>

Tel: +61 (03) 9670 5000

Mark Patterson

Producer – Go Patterson Films Pty Ltd

mark@gopattersonfilms.com

<http://www.imdb.com/name/nm1362863/>

0409 673 582

Kent Smith

Producer/Director - Kojo Pictures Pty Ltd

81 Osmond Tce, Norwood SA 5072

<http://www.imdb.com/name/nm1777430/>

Tel: +61 (08) 8363 8300



On the rocks in Darwin around sunset enjoying a glass of wine after completing “10 Canoes” in Arnhem Land 2005.